KARPAGAM INSTITUTE OF TECHNOLOGY

COIMBATORE – 641 105.

Minutes of 6th IQAC Meeting

Date of Meeting: 14.03.2019   **Venue: Seminar Hall**

The Principal welcomed all the members of IQAC for the 6th meeting.

The members reviewed the suggestions discussed during 5th IQAC meeting:

1. Rectify the reports as suggested during the internal audit.

2. Take steps to improve results by concentrating in analytical subjects.

3. Advised to use more variety of teaching pedagogy in course plan.

4. Advised to include additional experiments in the lab schedules and execute the same from upcoming semesters.

5. Suggested to conduct training in communication for first year students.

Mr.V.Dinesh Babu, IQAC coordinator presented the following observations:

1. He presented the department wise End Semester Examination Results of November/December 2018 for review.

2. Presented the minutes of Programme Assessment Committee of all departments.

3. Discussed about the minutes of Course Committee, Class Committee, mentor -mentee meeting with students and action taken thereof.

4. Discussed about students feedback on teaching learning process and action taken thereof.

5. He presented the details of Internal and External placement trainings conducted during the semester.

6. He detailed about the number of students who participated in various coding contest conducted by MNCs.

7. Discussed about department wise value added courses planned to be conducted during the summer.

8. He presented details of Faculty members' who participated in FDP / Workshop and Seminars.

9. He presented details of the number of Research Papers / Conference Proceedings / Books and Chapters published by faculty members during the last semester.

10. Presented the details of students' who participated in various committees and club activities.

The following points were suggested by the members for continual improvement:

1. To encourage and send students for internship / in-plant training.
2. Conducting coaching classes for hostel students.
3. Conducting Value Added Courses for II, III & IV year students.
4. Conducting Training Programmes for Competitive Examinations.
5. Advise faculty members to attend FDP / Seminar and Workshops.
6. Advise conducting Guest Lectures in the Recent Trends by departments.

Dr. S. Gopinath proposed the vote of thanks.

IQAC Coordinator   **Principal & Chairperson (IQAC)**

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Minutes of 5th IQAC Meeting

Date of Meeting: 03.12.2018   **Venue: Seminar Hall**

The Principal welcomed all members of IQAC for the 5th Meeting.

The members reviewed the suggestions discussed during the 4th IQAC meeting:

1. Coaching classes conducted for slow learners and encouraged more advanced learners to participate in various inter college events.
2. Coding training has been given to advanced learners of all the departments.
3. Good number of students participated in club activities.
4. Conducted skill enhancement programmes and yoga training for students.
5. Distributed Solved answers of University question papers for difficult subjects to students.

Mr.V.Dinesh Babu, IQAC coordinator presented the following observations:

1. He presented the department wise End Semester Examination Results of April/May 2018 for review.
2. He presented details of the Internal and External placement trainings conducted during the semester.
3. He presented details on the number of students who participated in various coding contests conducted by MNCs.
4. Discussed about the department wise value added courses planned to be conducted.
5. He listed the number of students who underwent Internship / Industrial Visit / In-plant training during past summer.
6. He presented details of the Faculty members' who participated in FDP / Workshop and Seminars.
7. He presented details of the number of Research Papers / Conference Proceedings / Books / Chapters published by faculty members during the last semester.
8. Presented the details of students' participation in various committees and club activities.
9. Congratulated faculty members who have appeared in the NPTEL courses.

The following points were suggested by the members for continual improvement:

1. Rectify the mistakes notified in the auditing.

2. Take steps to improve results by concentrating in analytical subjects.

3. Advised to use variety in teaching pedagogy of the course plan.

4. Advised to include additional experiments in the lab schedules and execute the same during upcoming semester onwards.

5. Suggested to conduct communication training for first year students.

Dr. S. Gopinath proposed the vote of thanks.

IQAC Coordinator   **Principal & Chairperson (IQAC)**

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Minutes of IQAC Meeting IV

Date of Meeting: 13.09.2018   **Venue: Principal Chamber**

The Principal welcomed all the members of IQAC for the 4th meeting.

The members reviewed the suggestions given in the 3rd IQAC meeting:

1. Conducted coaching classes for slow learners and permitted more advanced learners to participate in various inter college events.
2. Conducted coding training to advanced learners for all the departments.
3. Motivated students and they participated in various committees and club activities.
4. Conducted communication and skill enhancement programmes.

Mr. V. Dinesh Babu, IQAC coordinator presented the following observations:

1. He presented the End Semester Examination Results May/June 2018 and reviewed the department wise results.
2. Discussed briefly about the internal and external audit reports.
3. Discussed about the consolidated reports of feedback collected from students, alumnus, academic experts, employers/industrial experts and parents on curriculum and also ensured the feedbacks are discussed in the Department Advisory Committee and actions have been taken thereof.
4. Discussed about the consolidated reports of feedback collected from students, alumnus, academic experts, employers/industrial experts and parents on facilities and also listed the actions been taken thereof.
5. Discussed about the Programme Assessment Committee and Department Advisory Committee meeting minutes.
6. He explained about the numbers of students participated in various coding contests.
7. He briefed about the number of the value added courses conducted during the academic year 2017-18 departments wise.
8. He presented details of Faculty members' participation in FDP / Workshop /Seminar.
9. Presented details of the students' participation in various committees and club activities.

10. He presented details of students who participated in various cultural, sports activities in the national/state/international level and detailed about the awards / recognitions received by our students.

The following points were suggested by the members for continual improvement:

1. Members suggested motivating more advanced learners to participate in various co-curricular and extra-curricular activities.
2. Suggested to conduct coding training for students of all departments.
3. Suggested to motivate students to participate in club activities.
4. Advised to conduct skill enhancement programmes and yoga training for students.
5. Suggested to prepare and distribute solved answers of University question papers for difficult subjects to students.

Dr. S. Gopinath proposed the vote of thanks.

Coordinator - IQAC

Principal & Chairperson (IQAC)

Minutes of IQAC Meeting III

Date of Meeting: 15.06.2018   **Venue: Principal Chamber**

The Principal welcomed all the members of IQAC for the 3rd meeting.

The members reviewed the suggestions given in the 2nd IQAC meeting:

1. **Infrastructure:** Created lawn setup for pleasant environment and laid pedestrian path way.

2. **Placement Training:** Aptitude, Verbal and Coding Training are conducted for III and IV Year.

3. **Library Usage:** NPTEL Videos are screened during the library periods to improve students' technical skills and students & faculty in/out register is maintained.

4. **Teaching – Learning Process:** Coaching classes are conducted effectively and slow learners are focussed separately. Peer-learning is encouraged during the coaching classes.

5. **Maintenance of Documents:** Documents are properly maintained for all the activities like academics and administration. Course files are submitted to IQAC cell at the end of each semester.

6. **Research and Development Activities**: Faculty members are advised to seek for funded projects in various government and nongovernmental organizations. The Faculties have published reasonable numbers of papers and conferences.

Mr. V. Dinesh Babu, IQAC coordinator presented the following observations:

1. He presented the End Semester Examination Results Nov/Dec 2017 and reviewed the department wise results.

2. Presented the students feedback on teaching learning process and action taken report for the same department wise.

3. He explained about the numbers of students participated in various coding contests conducted by MNCs.

4. He briefed about the departments wise number of value added courses conducted during the academic year 2017-18.

5. He listed details of students who underwent Internship / Industrial Visit / In-plant trainings during the past summer.

6. He presented details of Faculty members' who had participated in FDPs / Workshops and Seminars.

7. He presented details of Research Papers / Conference Proceedings / Books and Chapters published by faculty members during last semester.

8. He presented details of FDP sponsored by Anna University and conducted by Electrical and Electronics Engineering Departments. Members of IQAC appreciated the efforts taken by EEE department.

9. Presented details of the students' participation in various committees and club activities.

10. Congratulated faculty members who have appeared for NPTEL courses.

11. He presented details of programs conducted for students to improve their language, communications, Soft Skills, Yoga, Physical training and ICT.

12. He presented details of students who had participated in various cultural, sports activities in the national/state/international level and also discussed about awards and recognitions received by our students.

The following points were suggested by members for continual improvement:

1. Members suggested conducting coaching classes for slow learners and permit more advanced learners to participate in various inter college events.

2. Suggested to conduct coding training to advanced learners of all departments.

3. Suggested to encourage students to participate in various committees and club activities.

4. Advised to conduct skill enhancement programmes regularly.

Dr. S. Gopinath proposed the vote of thanks.

Coordinator - IQAC   **Principal & Chairperson (IQAC)**

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