

Minutes of IQAC Meeting II

Date: 06.03.2018

Date of Meeting: 06.03.2018

Venue: Principal's Chamber

The Principal welcomed all members of the IQAC for the 2nd meeting. He insisted upon the improving of quality in teaching – learning process and other academic activities.

Mr. V. Dinesh Babu presented the details of college activities like, End Semester Examinations Results of November/December 2017, Placement Training activities, Minutes of PACs of all departments, Internal Audit Reports, Various Clubs & Committees, Faculty Publications & Participation in FDP/Workshop/Seminar etc., to the members.

Review of action taken report on suggestion given during previous meetings.

1. Conducted coaching classes for slow learners before the commencement of continuous internal assessments.
2. Motivated students resulting to added participation in internship programs.
3. Conducted value added courses as planned during winter holidays.
4. Ensured participation of faculty members registering for NPTEL courses.

Members' appreciation to the following activities of the college:

1. Appreciated conduct of placement trainings and students achievements in placements.
2. Congratulated faculty participation in NPTEL courses and the receipt of Elite-Gold, Elite-Silver, and Gold by many faculty members.
3. Student's active participation in IIT-Bombay spoken tutorial courses.
4. Student's participation in co-curricular and extra-curricular activities.
5. Value added courses which were conducted during winter holidays.
6. Importance given to eco-friendly environment in our campus.
7. Coordinators as well as students' participation in various club activities.

The following points were suggested by the members for continual improvement:

- 1. Infrastructure:** To make lawns for creating a pleasant environment and to make pedestrian path way.
- 2. Placement Training:** More importance should be given for conduct of coding training for IV year students to enrich employability skills.
- 3. Library Usage:** NPTEL Videos should be shown during the library periods to improve students' technical skills.
- 4. Teaching – Learning Process:** Coaching classes should be conducted effectively and slow learners should be focussed in particular. Peer-learning should be encouraged during the coaching classes.
- 5. Maintenance of Documents:** Records and Documents should be maintained for all the activities of academics and administration. Course files should be submitted to IQAC cell at the end of every semester.
- 6. Research and Development Activities:** Suggested to motivate faculty members to apply for funded projects from various government and non-governmental organizations. Asked to motivate faculty members to publish papers in various national and international Journals/Conferences.

Dr.S.Gopinath thanked the members of the IQAC for their participation and for their useful suggestions to improve college activities.

V.S.S. 6/12/17

Coordinator - IQAC

A. L. 06/02/17

Principal & Chairperson (IQAC)

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Minutes of IQAC Meeting I

Date: 01.12.2017

Date of Meeting: 01.12.2017

Venue: Seminar Hall

The Principal welcomed all the members of IQAC for the first meeting. He briefly explained about the activities and importance of IQAC of our Institutions. He insisted upon the improvement of quality in teaching – learning process and other academic activities.

Mr. V. Dinesh Babu presented the college activities like End Semester Examinations Results of April/May 2017, Placement Training & its activities, Various Clubs & Committees, Faculties and Students Outside world interactions, Faculty Publications & Participations in FDP/Workshop/Seminar etc., to the members. He described the process, and documentation procedures to be followed in Our Institutions.

The following points are discussed:

1. External Members appreciated the efforts of our institution in Conducting International Conference for all branches successfully and motivated to continue the same.
2. Appreciated the efforts put in organising National Level Technical Symposium “TechSpark” and motivated to conduct such programs in future.
3. Appreciated students involvement in the various events like Rivals, Varnam, etc.,
4. Congratulated the faculty in NPTEL courses and reception of Elite-Gold, Elite-Silver, and Gold by many of our faculty members.
5. Student’s active participation in IIT-Bombay spoken tutorial courses in every semester and gaining certificates.
6. Discussed about the students feedback on teaching learning process and actions taken for the same.
7. Importance given to eco-friendly environment in our campus.
8. Coordinators as well as students’ participation in various club activities.

The following points were suggested by the members for continual improvement:

- 1. Infrastructure:** To make lawns for creating a please environment and to make pedestrian path way.

2. **Placement Training:** Importance should be given more on conduct of coding training for IV year students to enrich employability skills.
3. **Library Usage:** NPTEL Videos should be shown during the library periods to improve students' technical skills.
4. **Teaching – Learning Process:** Coaching classes should be conducted effectively and slow learners should be focussed in particular. Peer-learning should be encouraged during the coaching classes.
5. **Maintenance of Documents:** Documents should be maintained for all the activities like academics and administration related activities. Course files should be submitted to IQAC cell at the end of every semester.
6. **Research and Development Activities:** Suggested to motivate faculty members to apply for funded projects from various government and nongovernmental organizations. Asked to motivate faculty members to publish papers in various national and international Journals/Conferences.

Dr.S.Gopinath thanked all the members of IQAC for their participation and for their useful suggestions to improve college activities.

V.S. Babu
1/12/17
Coordinator - IQAC

[Signature]
1/12/17
Principal & Chairperson (IQAC)

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